



CIRCULAR No. ME/TVET O&M/04/25

8th May 2025

All Chief Administrative Officers
All City Clerks
All Town Clerks
All Heads of Public and Private TVET Diploma Awarding Institutions
The General Public

ADMISSION AND ENROLMENT OF TRAINEES INTO TECHNICAL, VOCATIONAL EDUCATION AND TRAINING (TVET) INSTITUTIONS – AY 2025/26

Reference is made to the Technical Vocational Education and Training (TVET) Policy, 2019, and the accompanying Policy Standards S20 – S26 and Policy guidelines G22 – G27 issued by the Ministry of Education and Sports on decentralized admissions and enrollment of TVET trainees into TVET institutions.

This Circular is to provide guidance on the admission and enrolment of TVET trainees into public and private TVET Educational Institutions for **Academic year 2025/26**.


1. Interviews and Selection of students to join TVET institutions for Diploma (ND), will be conducted **from 23rd -27th June 2025**.
2. Reporting of all first years admitted to Diploma programs in TVET institutions is planned for **25th August, 2025**.
3. All TVET institutions should adhere to the TVET Policy 2019 admission and enrollment of trainees' Standards and Guidelines issued by the Ministry of Education and Sports
4. Admission and enrollment of government and privately sponsored trainees into TVET institutions will be conducted together at selected regional centers. The designated regional centers are;
 - i. Nakawa Vocational Training College
 - ii. Uganda Technical College Elgon
 - iii. Uganda Technical College Lira
 - iv. Uganda Technical College Bushenyi



- v. Uganda Technical College Kyema
 - vi. Uganda Technical College Kichwamba
5. To transit to a flexible and demand driven TVET system, vertical and horizontal progression will be key to attract learners into the system.
 6. Private training providers are encouraged to participate in the decentralized admission and enrolment exercise at selected regional centers for harmonization and standardization of admissions of private trainees into the TVET system.
 7. You are encouraged to ensure that all Ugandans interested in acquiring practical skills at Diploma levels are able to access application forms and guided properly on the dates of returning the forms to Regional Selection Centers and the interview dates according to the dates stipulated in the application form and the official announcement.
 8. Application forms are available at the above-mentioned regional selection centers, City/District/Municipal Education Offices, TVET institutions across the country, Ministry of Education and Sports Headquarters – TVET Operations and Management department (tvvet.go.ug) and Ministry website www.education.go.ug.
 9. All Heads of TVET Institutions and the general public are urged to accord this exercise the urgency it deserves and to desist from any other form of admission and enrolment unless when cleared by the Office of the Permanent Secretary of the Ministry of Education and Sports.

NOTE:

1. Persons with disabilities and those from vulnerable categories and at-risk populations such as females, urban and rural poor, fishing communities, and others are encouraged to apply and should be considered accordingly.
2. The application forms and any other services related to the process of admission is cost-free and the public is cautioned to take note.


Dr. Kaduna R. Turyagyenda
PERMANENT SECRETARY

Copy: First Lady and Minister of Education and Sports
Ministers of State for Education and Sports
Executive Secretary, Uganda Vocational Technical Assessment Board

