



JOB OPPORTUNITIES

Uganda Technical College – Kichwamba is a Public Tertiary Institution of Higher learning offering National Diploma and International Technical Certificates Courses in the Engineering fields. It reports to the Ministry of Education and Sports under the Department of TVET -OM.

The Governing Council and Management are seeking to fill up the following vacancies. Applications are invited from suitably qualified Ugandans to fill the following posts. Applications should be addressed to the Secretary Governing Council l- Uganda Technical College Kichwamba P.O Box 33 Fort portal not later than 25th August, 2023.

S/N	JOB TITLE	JOB PURPOSE	JOB DESCRIPTION	QUALIFICATIONS	KEY OUT PUTS	PERSONAL ATTRIBUTE
1.	CCTV Attendants (2) Salary scale: U8 Reports to: Systems Administrator Age:20-40 years	To maintain high level of security and Safety within and around College	<ul style="list-style-type: none"> Operating and monitoring surveillance security systems/ cameras within the control centre and to ensure their proper functionality at all times. Recording all events, incidents and actions taken in a clear, legible and accurate format. Monitoring people in different College locations to identify instances of suspicious or unusual behaviors 	<ul style="list-style-type: none"> The applicant should have attained a minimum qualification of Uganda Certificate of Education. Experience in security roles, 	<ul style="list-style-type: none"> Surveillance security systems operated and monitored All events well recorded and appropriately stored Suspicious indications identified in time 	<ul style="list-style-type: none"> Trustworthy Excellent eyesight Able to react quickly and calmly in an emergency Strong written and verbal communication skills Ability to identify small , apparently unnoticeable details

			<p>Pick up early indications of problems pertaining to security and safety and respond appropriately</p> <p>Liaising with security staff on ground to provide detailed intelligence about suspects, such as their appearance, actions or location</p> <p>Providing information to any inquiries by providing access to CCTV recordings, or copies of footage, whenever required</p> <p>Any other duties assigned to you by your Supervisors from time to time.</p>	<p>policing or armed services is preferred</p> <p>CCTV certification and computer experience is desirable</p>		<p>Ability to work independently and to multi task</p>
2	<p>Warden (1)</p> <p>Salary Scale: U6</p> <p>Reports to: Dean of Students</p> <p>Age: 25-45 years</p>	To provide general administration of the Hostels including students' welfare and discipline	<ul style="list-style-type: none"> • Receive students' admission lists and allocate them hostels of residence. • Provides all requirements to students as stipulated in the Admission Form. • Monitor that all hostels are generally clean, organized and well maintained. • Keep updated records of all students/persons residing in hostels. • Provide psycho-socio support to students. • Ensure general cleanliness in the Hostels • Initiate the development and 	Diploma in Education, Social Sciences, or Public Administration.	<p>Students' accommodation lists kept. Students hostel requirements provided and records kept.</p> <p>Clean, organized and maintained hostels.</p> <p>Updated hostels inventory.</p> <p>Psycho-Socio support records kept and monitored. Hostel plans and</p>	<p>Punctuality</p> <p>Mentally strong</p> <p>Long hours working capacity</p> <p>Be positive with students. Availability</p> <p>Ethical</p> <p>Patient</p> <p>Trustworthy</p> <p>Cheer leader</p> <p>Problem solver</p> <p>Independent</p>

			<p>implementation of plans and budgets for hostels. Develop and keep updated</p> <ul style="list-style-type: none">□ inventory of accommodation/hostel facilities. Enforce College rules and regulations that apply to hostels. Coordinate with students' leaders□ to ensure effective administration of hostels and provision of welfare services. Attends to meetings arranged by the Dean of Students.		<ul style="list-style-type: none">□ budgets developed and implemented. Students' discipline enforcement records kept.	
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